



COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

DATE:	Monday, 4 June 2018
TIME:	7.30 pm
VENUE:	Council Chamber, Council Offices, Thorpe Road, Weeley, CO16 9AJ

MEMBERSHIP:

Councillor Land (Chairman)	Councillor I Henderson
Councillor V Guglielmi (Chairman)	Councillor Newton
Councillor Bush	Councillor Raby
Councillor Chittock	Councillor Pemberton
Councillor Coley	Councillor Yallop
Councillor Griffiths	

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For further details and general enquiries about this meeting, contact Katie Sullivan on 01255 686585.

DATE OF PUBLICATION: Wednesday 23 May 2018

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Final Meeting of the Community Leadership and Partnerships Committee (Pages 1 - 4)

To confirm and sign as a correct record, the minutes of the final meeting of the Community Leadership and Partnerships Committee, held on 19 March 2018.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 Reference Report from Council - A.1. Additional Flag Raising Days at the Town Hall (Pages 5 - 6)

To report to the Committee a motion submitted by Councillor Pemberton to the meeting of the Council held on 15 May 2018 relating to the flying of the national English flag at the Town Hall on St George's Day and which was referred to the Community Leadership Overview and Scrutiny Committee by the Chairman of the Council for consideration and report, in accordance with the provisions of Council Procedure Rule 12.4.

5 Report of Head of Leadership Support and Community - A.2.Task and Finish Groups and Work Programme 2018/19 (Pages 7 - 10)

To agree the topics, scope and membership of Task and Finish Groups for the Committee for 2018/19 and to agree any changes to the Work Programme for 2018/19.

6 Consideration of Items for the September Meeting

To agree the speakers / topics in relation to Health and Well Being to be considered at the meeting on 3 September 2018.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Community Leadership Overview and Scrutiny Committee is to be held in the Council Chamber, Council Offices, Thorpe Road, Weeley, CO16 9AJ at 7.30 pm on Monday, 3 September 2018.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

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Your calmness and assistance is greatly appreciated.

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MINUTES OF THE MEETING OF THE COMMUNITY LEADERSHIP AND PARTNERSHIPS COMMITTEE, HELD ON MONDAY 19 MARCH 2018 AT 7.30 PM IN THE COUNCIL CHAMBER, COUNCIL OFFICES, THORPE ROAD, WEELEY

Present:	Councillors Land (Chairman), Baker (Vice-Chairman), Amos, Broderick, Chittock, Davis (except minutes 42 - 44 and part 45), I Henderson, Newton, Poonian and Raby
Also Present:	Councillor McWilliams – Health and Education Portfolio Holder
In Attendance:	Karen Neath (Head of Leadership Support and Community) and Katie Sullivan (Committee Services Officer)
Also In Attendance:	Elizabeth Kingsford (Quadrant Manager for the North Essex area – Virgin Care)

42. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillor Yallop (with no substitute).

43. MINUTES OF THE LAST MEETING

The minutes of the last meeting of the Committee, held on Monday 19 February 2018, were approved as a correct record and signed by the Chairman.

44. DECLARATIONS OF INTEREST

There were none.

45. VIRGIN CARE

Elizabeth Kingsford (Quadrant Manager for the North Essex area – Virgin Care) was in attendance and provided the Committee with information on Virgin Care. The information provided included the following:

1. Introduction;
2. Background;
3. The Essex Child and Family Wellbeing Service;
4. 10 Year Contract;
5. Working in partnership with Barnardo's;
6. Transition and change;
7. Integration of various teams;
8. Health visiting;
9. Community Services;
10. Projects;
11. Tailoring needs; and
12. 27 Key aims / Targets.

Following on from the information provided, Members were given the opportunity to ask questions which were responded to by Elizabeth Kingsford.

Elizabeth Kingsford informed the Committee that she would be happy to provide Case Studies and information on the progress made by Virgin Care in the future.

Following discussion, it was **RECOMMENDED** to **CABINET** that:

The Community Safety Partnership and the Public Health Officer make contact with Virgin Care to ensure that the work of Virgin Care locally links through to the relevant projects and activities already being undertaken in the District.

The Chairman thanked Elizabeth Kingsford for her attendance and for the information that she had provided.

46. REPORT OF THE HEAD OF LEADERSHIP SUPPORT AND COMMUNITY - A.1 - ANNUAL REVIEW OF THE YEAR 2017/18 AND WORK PROGRAMME 2018/19 FOR THE NEW COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

There was submitted a report by the Head of Leadership Support and Community, which provided the Committee with a review of the work it had carried out in the current municipal year and sought Members' approval to a draft Work Programme for the new Community Leadership Overview and Scrutiny Committee for the coming 2018/2019 municipal year for recommendation to the annual meeting of the Council to be held on 24 April 2018.

The Council's Head of Leadership Support and Community explained that Appendix A to the report was a summary of what had been discussed and agreed by the Committee in the municipal year thus far. She stated that Appendix B was a suggested work programme for the new Community Leadership Overview and Scrutiny Committee and that she was happy for the Committee to add any items it felt were required.

The Committee were reminded that the new Community Leadership Overview and Scrutiny Committee would have fewer ordinary meetings but its work would be supplemented by Task and Finish Groups.

The Council's Head of Leadership Support and Community provided the Committee with information on Task and Finish Groups and Members were then given the opportunity to discuss their thoughts and ideas.

It was proposed that the Committee should meet informally prior to the first meeting of the new Community Leadership Overview and Scrutiny Committee to discuss Task and Finish Groups further.

Following discussion, it was moved by Councillor Raby, seconded by Councillor Broderick and **RESOLVED** that:

- (a) the report on the review of the year 2017/18, as detailed in Appendix A to item A.1 of the Report of the Head of Leadership Support and Community be noted; and
- (b) the draft 2018/19 Work Programme for the new Community Leadership Overview and Scrutiny Committee, as set out in Appendix B to the aforementioned report, be agreed and submitted to the Annual Meeting of the Council for approval.

The meeting was declared closed at 9.28 pm

Chairman

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COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

4 JUNE 2018

REFERENCE FROM COUNCIL

A.1 ADDITIONAL FLAG RAISING DAYS AT THE TOWN HALL

(Report prepared by Ian Ford)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To report to the Committee a motion submitted at the meeting of the Council held on 15 May 2018.

EXECUTIVE SUMMARY

This report sets out a motion submitted by Councillor Pemberton to the meeting of the Council held on 15 May 2018 relating to an additional flag raising day at the Town Hall and which was referred to the Committee by the Chairman of the Council for consideration and report, in accordance with the provisions of Council Procedure Rule 12.4.

RECOMMENDATION

That, following the explanation of the motion by Councillor Pemberton, the Committee decides whether to recommend, or not, that the Council supports the motion and if the motion is not supported whether the Committee wishes to suggest to Council that an amended motion be proposed.

PART 2 – SUPPORTING INFORMATION

BACKGROUND

At a meeting of the Council held on 15 May 2018, the following motion was moved by Councillor Pemberton and seconded by Councillor Porter and, in accordance with Council Procedure Rule 12.4, stood referred to the Committee for consideration and report:

“That this Council approves that, in addition to Armed Forces Day, Merchant Navy Day and Commonwealth Day, St George’s Day be added as a flag raising day at the Town Hall and that the national flag of England be flown on that day.”

CURRENT POSITION

In accordance with Council Procedure Rule 12.5 Councillor Pemberton has been invited to attend the meeting and explain the motion.

For Members information the Council currently raises flags for Armed Forces Day,

Merchant Navy Day and Commonwealth Day. The Council is invited by the Ministry of Defence, Seafarers UK and The Commonwealth Pageantmaster respectively each year to raise these flags and the Council accepts the invitation to take part in these nationwide events. The Council also receives guidance from the Ministry of Housing, Communities and Local Government about occasions when flags should be flown at full or half mast. At present the Council does not raise any flags based on a local policy decision so consideration may need to be given to the parameters of local flag raising when considering this motion.

BACKGROUND PAPERS FOR THE DECISION

None

APPENDICES

None.

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE 4 JUNE 2018

REPORT OF HEAD OF LEADERSHIP SUPPORT AND COMMUNITY

A.2 TASK AND FINISH GROUPS AND WORK PROGRAMME 2018/19

(Report prepared by Karen Neath)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To agree the topics, scope and membership of Task and Finish Groups for the Committee for 2018/19 and to agree any changes to the Work Programme for 2018/19.

EXECUTIVE SUMMARY

- At Council on 24 April a work programmes for the new Community Leadership Overview and Scrutiny Committee was agreed.
- As the Community Leadership Overview and Scrutiny Committee is a new Committee the main agenda item for the meeting on 4 June was agreed as “opportunity for the new Committee members to refine the Work Programme and agree on the Task and Finish Group topics, scope and membership.”
- An informal meeting of the committee members was held on 11 May to give some consideration to possible task and finish topics. The final topics and membership need to be formally considered and agreed by the Committee. Not all members of the Committee were able to attend the informal meeting. Details of the informal discussions are set out in the background section of the report.
- At Council on 15 May a motion was referred to the Committee for consideration in relation to flying the St George’s flag on St George’s Day. The covering report for this item is included elsewhere on this agenda.
- An item to review the recent road rally in Tendring was previously included on the Work Programme of the Resources and Services Overview and Scrutiny Committee. However, it has been ruled that this item should be considered by the Community Leadership Overview and Scrutiny Committee as the Council was not the organiser for this event. It is suggested that rather than be a single agenda item, this forms the basis of a task and finish topic.
- The Committee needs to determine:-
 - The topics and scope of the focussed task and finish groups; and
 - The membership of each task and finish group.
- The Work Programme for 2018/19, including the reference from Council, is attached at Appendix A. The Committee is asked to consider whether it has any further amendments to this Work Programme

RECOMMENDATION(S)

It is recommended that:

a) The Committee agrees:-

i. The topics and scope of the focussed task and finish groups; and

ii. The membership of each task and finish group.

b) The Committee determines whether it has any further changes to the Work Programme attached at Appendix A.

BACKGROUND

An informal meeting of the committee members was held on 11 May to give some consideration to possible task and finish topics. The final topics and membership need to be formally considered and agreed by the Committee. Not all members of the Committee were able to attend the informal meeting. However, to inform the formal discussion the essence of the informal consideration is set out below.

The informal discussion focussed on considering the overarching main issues for the Committee in accordance with its terms of reference, topics that fell within those issues and focussed questions that could be taken forward as task and finish topics. Those that were present at the informal discussion expressed a preference for areas that they would be willing to be involved in.

Tendring Issues	Tendring Topics	Focussed Question	Membership
Education	Adult literacy and numeracy	What are the barriers to people enrolling on adult literacy and / or numeracy courses?	Councillor Land
	Schools and children		
Health	Alcohol, drugs and mental health	What issues are indicated by data on alcohol usage and abuse and how can these issues be tackled?	Councillor Coley Councillor Newton Councillor Guglielmi
Service Accessibility	Public transport		
	Digitalisation		
	Communication		
Community Safety	Blue light services	What recommendations would the Committee make in relation to any future road rally event held in Tendring?	Councillor Bush

The Committee is now asked to consider the above and to determine:-

- The topics and scope and the focussed task and finish groups; and
- The membership of each task and finish group.

APPENDICES

Appendix A – Community Leadership Overview and Scrutiny Committee Work Programme 2018/19

BACKGROUND PAPERS FOR THE DECISION

None

2018/2019 Work Programme

**COMMUNITY LEADERSHIP
OVERVIEW AND SCRUTINY COMMITTEE**

<i>Meeting Dates</i>	<i>Topic</i>
4 June 2018	<ul style="list-style-type: none"> ◆ Motion referred from Council – Flying of St George’s Flag on St George’s Day ◆ Opportunity for the new Committee members to refine the Work Programme and agree on the Task and Finish Group topics, scope and membership ◆ Consideration of aims and purpose of next meeting
3 September 2018	<ul style="list-style-type: none"> ◆ Speaker(s) with focus on Health and Well Being ◆ Feedback on Task and Finish Group work ◆ Committee discussion and consideration of aims and purpose of next meeting ◆ Performance management
3 December 2018	<ul style="list-style-type: none"> ◆ Speaker(s) with focus on Community Safety ◆ Final reports on Task and Finish Group work ◆ Committee discussion and consideration of aims and purpose of next meeting
4 March 2019	<ul style="list-style-type: none"> ◆ Speaker(s) with focus on Economy, Skills and Educational Attainment ◆ Performance Management ◆ Committee discussion on Work Programme for 2019/2020

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